



PLANNING COMMITTEE MEETING

March 12-13, 2019

Choctaw Conference Center

3735 Choctaw Road, Durant, Oklahoma

AGENDA

Day One: Tuesday – March 12, 2019 – 8:30 a.m. – 4:30 p.m.

8:30 a.m. - Call Meeting to Order

- Invocation
- Welcome and Introductions – Mr. Erwin Pahmahmie and Ms. Margaret Zientek
- Treasurer's Report – Ms. Lorenda T. Sanchez
- Local Committee Report
- Sub-Committee Reports
 - Awards
 - Exhibits/Vendors
 - Resolutions
 - Banquets
 - Program Booklet
 - Social Activities
 - Drawing/Raffle
 - Recognition (Service)
 - Wellness Activities
 - Election/Site Selection
 - Registration
 - Workshops/Facilities
 - Evaluations
 - Remembrance

12:00 p.m. - Lunch (hosted)

1:00 p.m. – Reconvene

- Sub-Committee Reports (continued)
- Meet with Hotel Representative
- Set Agenda* for Day Two

4:30 p.m. Adjourn for the day

Day Two: Wednesday – March 13, 2019 – 8:30 a.m. – 12:00 p.m.

8:30 a.m. - Reconvene

- Follow Agenda* set on Day One

12:00 p.m. Adjourn